



Assistant Cook

Fixed Term - July 2025

Gainsborough Primary School is a one-form entry Primary School located in the heart of Hackney Wick. We are a Federation of eight schools called Primary Advantage. We believe our schools can gain many benefits from working collaboratively and can achieve more by working together. We have made a commitment to a shared responsibility to the wider education community, the provision of good quality education and the improvement of life chances for pupils in the community beyond that of our own schools. Teachers, support staff, school leaders and Governors have added expertise in working alongside colleagues to improve provision and outcomes for pupils.

The Assistant Cook, will support the school's chef in the preparation and daily delivery of service within the school kitchen and lunchtime service. You will be expected to work in accordance with the required standards and statutory regulations to ensure the efficient and economic use of all allocated resources. The Assistant Cook may be expected to step up and lead the kitchen team in the absence of the chef. In addition the successful candidate will support the current catering team in ensuring the smooth operation of the kitchen, maintenance of due diligence procedures and any associated bookwork will be an essential part of this role.

The post is initially for a fixed term contract until July 2025, however there may be room to extend this beyond that date and the possibility to become a permanent position in the future.

The successful candidate will:

- *be highly motivated*
- *be a good team player and work flexibly in a busy working environment*
- *be able to work on their own initiative and to follow instructions from their line manager*
- *be passionate about providing high quality, nutritious foods each day*
- *follow Health & Safety guidelines at all times*
- *play an active role in all aspects of the role including preparation, delivery, maintenance and cleanliness of the schools kitchen and delivery service areas*

In return, we can offer:

- *wonderful and keen children*
- *a professional and supportive work environment*
- *fantastic professional development and tailored support programmes*
- *unique and rewarding career progression opportunities*

Visits are warmly welcomed and encouraged. For queries in regards to this post, or to return your applications, please contact our Cluster Finance and Admin Manager, Nikki Lawrence, at finance@gainsborough.hackney.sch.uk

Start Date: September 2024
Hours: **15 hours per week (hours to be determined between 10.30am and 3.00pm) term-time only**
Closing Date: 9.00am on Monday 1st July 2024
Interviews: w/c Monday 8th July 2024
Scale: 2, points 3-4 £10,020.48-£10,402.79 pro rata
(£27,7116-£28,128 FTE based on working 36 hours across 52 weeks of the year)

For more information about our school, please visit our website at www.gainsborough.hackney.sch.uk
Successful candidates will be required to apply for an enhanced Criminal Record Check via DBS. We are committed to safeguarding and promoting the welfare of our children and expect all members of staff to share this commitment.

Primary Advantage Federation – Schools Achieving More Together



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St John & St James, Holy Trinity, St John the Baptist, St Matthias CE Primary, Springfield, Morningside, Gainsborough and De Beauvoir